

Dear FLL Coaches,

2017/18 Hong Kong FLL Robotics Tournament

Please refer to the Tournament detail below:

Date: 10 Feb, 2018

Time: 8:30am – 6:15pm

Venue: Hong Kong Design Institute and Institute of Vocational Education (Lee Wai Lee)

Please also read carefully the competition arrangements, rules and regulations. The [Individual Competition Schedule](#) will be sent to Coaches in a separated email in early Feb.

Arrangements of the Tournament are as follows:

1. Main Registration

- Opens from 8:30am
- All teams **MUST** visit the MAIN RECEPTION (outside A001) to pick up name tags (participants **CANNOT** attend any Judging or Robot Performance **WITHOUT** name tags) and other materials before any judgings or challenges.
- Team should hand-in a copy of A2 Research Project Poster to the Main Reception. The A2 Poster **MUST** be easily fixed on the board by blu-tack or staples and with your School Name on it.
- Coaches could get the **RECEIPT** of the registration fee and the **CEREMONY TICKETS** at the Main Registration between 10:00am – 10:45am.

2. Lunch arrangement

- Lunch Time: about 1:00pm – 2:00pm.
- **NO** lunch will be provided. Coaches can arrange and buy their lunch at the mall nearby.
- **NO eating or drinking** in any Competition Areas, Rest Area, classrooms and theatres.

3. Practice Field

- Team members **MUST** queue up with their NXT/EV3 for field practice, or they will be refused to queue up. The number of practice is unlimited but only 2 minutes 30 seconds will be granted in each practice.
- Teams are **NOT** allowed to bring their own Practice Field to HKDI & IVE(LWL).

4. Rest Area

- Two Rest Areas (Rest Area A opens at 8:30am and Rest Area LW opens at 9:30am) will be provided for teams to take a break, and briefly modify the programme as well as the robot.
- This is a common area, please keep the Rest Area clean and beware of your self-belongings.

5. The Robot Design, Project Presentation and Teamwork Judgings

- Team members **MUST** arrive at the Judging Registration Counter at least 5 minutes before any judgings or challenges.

- The Judging Registration Counter of Primary Division and Secondary Division are located at IVE (LWL) Building Level 1 and Level 6 respectively.
- Participants **MUST** show their photo-attached identity documents, e.g. ID Card, Student Card, or Student Hand Book in the Judging Registration Counter.
- **ONLY** students are allowed to enter the Judging Rooms. And **NO** photo-taking or video-taping are allowed during Judging.
- The 3 Judgings, i.e. Robot Design, Project Presentation and Teamwork Judgings, will all be judged in succession for about 30 minutes. Please bring along **ALL** the materials needed to the classrooms for the 3 Judgings at the same time.
- The 3 Judgings will be conducted in 3 separated classrooms. The sequence of the Judging will be showed in the Individual Competition Schedule, which will be released in Early Feb.
- Desktop, screen and projector will be provided **ONLY** in the Project Presentation Judging rooms. The dimension of the screen is 4:3. If you bring your own laptop, please make sure it could be adapted to the VGA connector.

6. The Robot Performance

- Team members **MUST** arrive at the Robot Performance Registration Counter (inside Room C004) 5 minutes before each Challenge.
- Team (but not the coaches) **MUST** inform Referees, who are going to involve in the challenge before start. During the competition, **ONLY** 2 team members can stand in the tagged area and operate the robot.
- **Coaches, non-competing participants and audience should NOT intrude during the Robot Performance Judging. They should respect the decision of the Referees and other participating teams, otherwise WARNING will be received. If the intruder ignores the warning, score of the intruder's team will be deducted by 10% or the team will be disqualified.**

7. Ceremonies

- Opening Ceremony and Awards Ceremony will be held at VTC Auditorium.
- Please collect your **CEREMONY TICKETS** at the Main Reception between 10:00am - 10:45am. Please sit according to the seat number on the tickets and **KEEP** these **CEREMONY TICKETS** for the latter Awards Ceremony as your seat will be the same.
- Your team **MUST** collect your School Name Tag as attendance at the doors of the Auditorium, Primary Division at the left door and Secondary Division at the right door, before enter.
- Please return your School Name Tag at the doors of Auditorium.
- **All Team-members MUST attend the Ceremonies, or the scores of the absent teams may be deducted**

8. All Teams can wear casually, but **MUST** have non-marking rubber-soled shoes on the Tournament Day

9. FLL teams are welcomed to visit the Poster Display Area and the STEAM Booths

10. The FLL secretariat reserves the right of final decision on all subject matters of the Tournament

Please check the attached Programme Schedule, Map and Flow Chart of the Tournament and visit HK FLL Official Website <https://goo.gl/Ya2raR> **FREQUENTLY** for the most updated information.

If you have any inquiries, please feel free to contact Carlos Lo or Emily Dai at 2561 6149.

Thanks for your attention!

Regards,

FLL Secretariat